

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
MAY 2, 2011

PRESENT: Tiffany Daly, Andy Phillips, Mike Gotta, Lois Lindell, Dee Moak, Robin Provencher, Bob Socha, Charlotte Stopa, Shirley Warner, and Library Director Francine Aloisa.

Meeting called to order by Chairwoman Warner at 6:35 p.m.

1. Approval of Minutes: Motion to approve the minutes of the April 4, 2011 regular meeting made by L. Lindell, seconded by T. Daly and approved unanimously. Motion to approve the minute of the April 14, 2011 special meeting made by B. Socha, seconded by L. Lindell and approved unanimously.
2. First Audience to Citizens: None.
3. Treasurer's Report: T. Daly presented the Treasurer's report which was accepted and filed for audit.
4. Correspondence: S. Warner presented a thank you note from Yvonne Besse for her employee recognition gift and a letter received from Mary Louise Jensen of State Library Board regarding the remaining grant funds.
5. Financial Business:
 - a. Approval of invoices. Motion to approve payment of invoices by R. Provencher, seconded by A. Phillips and approved unanimously.
 - b. Year-to-date budget: Reviewed and accepted. Discuss held updating status of error in the part time salaries line item as discussed at the March meeting, which has still not been resolved.
 - c. Transfers: Discussion held regarding repair bills outstanding to Trane, Hartford Sprinkler, Pettee Electric and to contractors for automatic door repair and for window cleaning. Motion to request transfer of \$1,000.00 from Heat line item and \$2,000.00 from Electricity line item to cover these expenses made by R. Provencher, seconded by C. Stopa and approved unanimously.
 - d. FY 11-12 budget. Discussion held regarding Board of Finance restoring \$75,000.00 to town side of budget following recent public hearing and our anticipation that the \$30,000.00 cut from our proposed budget will be restored as a result.
6. Committees: Motion to approve Personnel Committee's performance evaluation of F. Aloisa with Board's gratitude and appreciation for a job well done made by T. Daly, seconded by L. Lindell and approved unanimously.
7. Building:
 - a. Snow damage repairs. F. Aloisa reported that the list of damage was provided to town hall and an insurance adjuster has come and reviewed the work to be done. Bills will need to be submitted to the insurance company for payment; however, amounts cannot exceed estimates received. F. Aloisa instructed to hire contractors in accordance with the estimates on record. Also, additional damage was noticed recently of significant chunks missing from concrete curbing in the parking lot.

- b. Outstanding items. The following remaining construction issues are still unresolved:
1. Excess shingles and bricks – possible storage locations discussed.
 2. Heating system – still not operating properly. Monitoring system is calling F. Aloisa's home multiple times in the middle of the night for more than a week with recurring and additional error codes.
 3. Book drop – F. Aloisa advised that a third replacement book drop has been installed and this time is not an electronic version. Due to variation in cost, supplier is providing library with 4 book trucks at no charge.
8. Policy Review: No discussion held.
9. Old Business: No discussion held.
10. New Business:
- Lacrosse Tournament. Parking issues for June 4th and 5th still a concern of the Board and a resolution has not been proposed by the lacrosse association as of this date.
11. Director's Report: F. Aloisa reviewed the programs recently held and those upcoming, and advised that Beebe Landscaping has done the trimming and spring cleanup of the property.
12. Second Audience to Citizens: None.
13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:55 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING